



# Guide to exploring the support portal

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## Web address

[http://staffresources.uhi.ac.uk/support\\_portal/](http://staffresources.uhi.ac.uk/support_portal/)

## Background to development

- Developed by the EDU to support staff, particularly those working on EDU projects
- Covers a wide range of learning and teaching topics
- Particular focus on using technology to enhance the student experience
- Support the expansion of curriculum delivery through extended use of the virtual learning environment
- Estimated total hours – just over 50, but individual topics range from 1 – 10 learning hours.
- Contextualised for staff in the University (so it should look and feel familiar)

## Design

- Sessions designed to be accessed - just in time
- Majority of topics are short in learning hours - 'bite-size' length
- Summary outline introduces each session
- Each session includes a PDF version of the content which can be printed
- Includes estimated completion times
- Standard HTML5 navigation; multi-device;
- Accessed by a URL – links can embed in appropriate locations – i.e where staff go to find learning resources
- One version, therefore up to date version of the resources will always be available to users
-  - This icon provides access to information on accessibility; reporting a fault; PDFs

## Key topics

The sessions have been structured around four core themes and contain the following learning topics:

## Learning environment

### Enhancing the learning environment (10 hours)

- VLE structure
- Writing content
- Academic standards
- Delivery models
- Course planning and design
- Communication and collaboration

## **Technology enhanced learning (engaging students at a distance) (6 hours)**

- Video and web conferencing
- Wikis
- Blogs
- Discussion boards
- Instant messenger

## **Learning design**

### **Bloom's revised taxonomy (3 hours)**

- Bloom's taxonomy
- Writing learning outcomes
- Keywords, objectives, activities and outputs

### **Assessment, feedback and feedforward (6 hours)**

- Why reflect on practice?
- Tools for reflection
- In practice
- Assessment design and feedback
- Blackboard tools for assessment and feedback

## **Sourcing, creating and sharing content**

### **Creating learning content with the EDU: Microsoft Word templates (1 hour)**

### **Finding and using images (1.5 hours)**

### **Accessibility in digital content (6 hours)**

### **Creating PDFs (3 hours)**

### **MathML (6 hours)**

- Creating content including fractions, square root and Greek character references
- Tagging and attribution in MathML
- Interpreting and recreating complex equations for use in an online environment
- UHI Toolkit (2 hours)

## **Multimedia**

- Principles of shooting video (3 hours)
- Creating and using video content (2 hours) UHI Stream Server / Blackboard integration
- Editing video with Movie Maker (4 hours)

## **Future development**

- Aim to add search functionality which is not currently available.
- New content to be added

- How to create and use quizzes to enhance learning
- Guide to using Office Mix
- Turnitin

## More support

- Specific support and guidance is available by contacting: [uhihelpdesk@uhi.ac.uk](mailto:uhihelpdesk@uhi.ac.uk)

## Overview of learning resources and estimated completion times

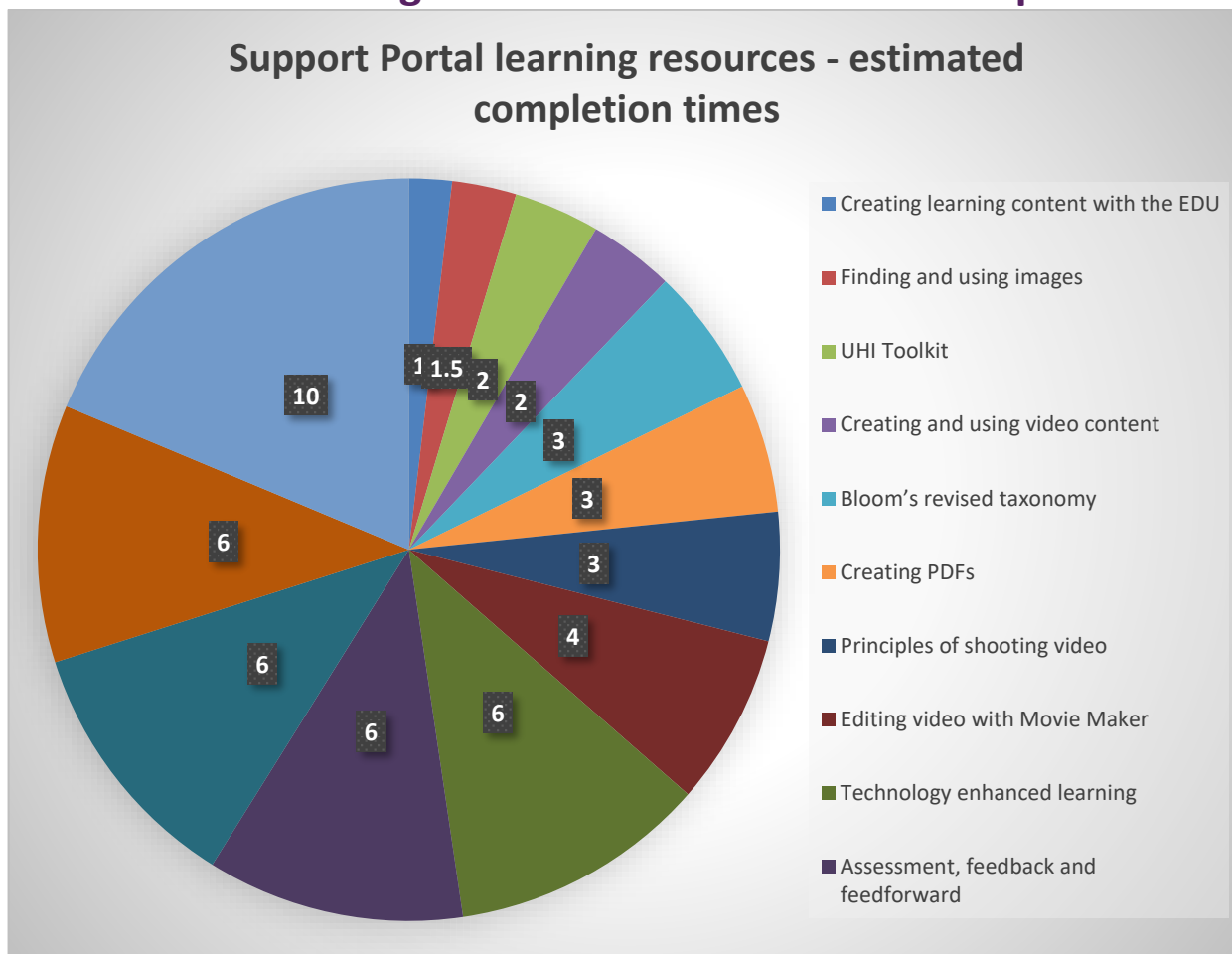


Figure 1 Estimated completed times for each learning resources

## Other useful links

Essential Student Skills <http://induction.uhi.ac.uk/>

UHI Toolkit <https://www.toolkit.uhi.ac.uk/?locale=en>

EDU Showcase <http://showcase.uhi.ac.uk/>